Association of Environmental and Ecological Clerks of Works

**Application for Student Membership**

Before completing this application form, please ensure you have read the following documents, available at www.aeecow.com:

* Membership Application Guidance;
* AEECoW Code of Conduct, by which all members must abide.

Throughout this form the term ‘Environmental Clerk of Works’ (ECoW) allows for all necessary specialist environmental disciplines such as: Ecology, Hydrology, Archaeology, Landscape, Noise, Air Quality, Contaminated Land, Hydrogeology and also includes professionals who manage and/or supervise ECoWs.

**Part 1: Personal Details**

|  |  |
| --- | --- |
| **Surname** |  |
| **Given Name** |  |
| **Title** |  |
| **Date of Birth** |  |
| **Current Professional Memberships (e.g. CEnv, CIEEM, CIWEM)** |  |
| **Do you hold a CSCS or equivalent? (if equivalent, please name)** |  |

|  |  |
| --- | --- |
| **Home Address (inc. Post Code)** |  |
| **Personal Email Address** |  |
| **Personal Telephone Number** |  |
| **Employer** |  |
| **Work Address (inc. Post Code)** |  |
| **Work Email Address** |  |
| **Work Telephone Number** |  |
| **Would prefer to contacted at home or at work?** |  |

**Part 2: Education and Training**

Please list below details of all relevant further/higher education qualifications, or provide a CV covering the same. Please include copies of qualification certificates with your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Title** | **Course Dates (from – to)** | **University/College** | **Qualification** |
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Please list below details of all relevant training courses you have attended in the past 3 years below or provide a CV covering the same. Please include copies of qualification certificates with your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Training Event** | **Training Provider** | **Course Dates** | **Recognised structured CPD?** |
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Note there is a moral obligation on Members at all levels to maintain their skills through regular training. Training can be through formal courses, work experience and/or personal study.

**Part 3: Personal Statement**

This section allows you to set out your understanding of the Environmental Clerk of Works Role, your motivation for seeking membership and your career aspirations.

Please answer each of the following questions, using no more than 200 words for each section.

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| --- |
| **What do you think the role of Environmental Clerk of Works seeks to achieve?** |
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| --- | --- |
| **Why do you want to join the AEECoW?** | |
|  | |
| **The Association is run by a small group of volunteers. Please outline what you could do to support the Association.** | |
|  | |
| **What are your career aspirations? How do you hope to progress in the next 3 years?** |
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**Part 4: Declaration & Sponsor Details**

In completing and submitting this application to join the Association of Environmental and Ecological Clerks of Works (AEECoW) I have answered all questions truthfully.

Upon confirmation of admission to the Association, I promise to abide by the AEECoW Code of Conduct. I accept my moral obligation to ensure my knowledge and skills are maintained through training and professional development.

I certify that the information supplied in this application form is correct to the best of my knowledge. I understand that details relevant to my application, enrolment and membership history will be held under the terms of the General Data Protection Regulations 2018 (GDPR). I agree to my contact details being used for the purposes of establishing and maintaining membership of, or support for, the Association or providing or administering activities for members.

|  |  |
| --- | --- |
| **Name** |  |
| **Signature**  **(electronic signatures are acceptable)** |  |
| **Date** |  |

All Student Member applications must be signed off by a Sponsor. Your Sponsor should be an experienced professional who judges your skills and experience appropriate for Membership of AEECoW at the Student level. Your Sponsor may be, for example, your current academic supervisor or employer. Sponsors cannot be related to applicants.

In signing the below, your Sponsor confirms that, to the best of their knowledge, you have answered the questions above correctly and that, in their opinion, you meet the requirements of a Student Member. Further information on membership criteria is available on our website: [www.aeecow.com](http://www.aeecow.com)

**Sponsor – Please complete and sign**

|  |  |
| --- | --- |
| **Name** |  |
| **Employer** |  |
| **Position** |  |
| **Contract Address (incl. Post Code)** |  |
| **Contact Email Address** |  |
| **Contact Telephone Number** |  |
| **Relationship to Applicant** |  |

|  |  |
| --- | --- |
| **Are you an AEECoW Member?** |  |
| **Please explain why you believe the Applicant meets the AEECoW Student Member criteria. (Max 200 words)** | |
|  | |
| **Signature**  **(electronic signatures are acceptable)** |  |
| **Date** |  |

**Part 5: Payment and Checklist**

Your application should be submitted by email to [info@aeecow.com](mailto:info@aeecow.com).

Your application will be determined at the Management Committee Meeting which falls on the next date after receipt of your completed application. Management Committee Meetings are held on a monthly basis however it may take up to 8 weeks for your application to be processed. It may be necessary to conduct a short telephone interview to discuss your answers in further detail.

* The Annual fee for Student Membership is **FREE.**
* Applicants for Student Membership must be studying part time or full time on a course leading to an examined degree, HND or equivalent qualification in a discipline that has a high content of environmental management, environmental science or ecology, or engineering science.
* Student Members are not entitled to use a suffix but can state student membership on their CV.
* On Graduating, a Student Member will automatically be upgraded to Graduate Membership on production of qualification certificates. The Annual Fee for Graduate Membership is £15.00, and this will fall due for payment at the point of upgrade, and thereafter due for renewal each October. (**Note:** *Graduates not in employment for up to 3 years’ after qualifying will remain on FREE membership until such times as they have found gainful employment).*
* Membership is for the year October – September.

**Incomplete applications will be returned to applicants. Please ensure:**

* You have completed and signed all relevant parts of the application;
* Your sponsor has signed and dated the application;
* You have enclosed copies of your qualification certificate/s and CV (if required).